



**Minutes of the Parish Council Meeting held on Wednesday, 21<sup>st</sup> November, 2012 at 8.00 p.m. in  
Bridgerule Village Hall**

**Present:**

Chairman: Cllr. K. James

Councillors: Cllrs. J. McDougall, C. Seymour-Smith, P. Haydon, J. Medland, G. Abbott, A. Johnston, J. Giles,  
K. Elliott and K. Davey

In Attendance: Parish Clerk (PC)

Members of the Public

**839. APOLOGIES FOR ABSENCE**

All Cllrs. were present.

**840. DECLARATION OF INTERESTS**

The Chairman requested that interests be declared as matters arose.

**841. PUBLIC OPEN QUESTION TIME**

Mr. Chris Hitchings asked if the Council is aware of Section 137. He gave a brief explanation of this and provided Cllr. James with a copy of the NALC (National Association of Local Council's) Legal Topic Note on this Section. Cllr. James will clarify, with TDC, if this can apply to Bridgerule.

Mr. Hitchings also enquired about the possibility of a solar farm being located on land within Bridgerule. Cllr. James explained that no planning application had been received, but understood one might be submitted in December.

**842. POLICE REPORT**

A report had not been provided by the Police. Cllr. McDougall reported that there had been no reported crimes in the Holsworthy rural area.

**843. COUNCIL MEETING MINUTES**

Cllr. McDougall referred to Item 833, second paragraph, which should read 'Cliff' and not 'Clive'. Cllr. James proposed the Minutes of the Full Council Meeting held on 17<sup>th</sup> October, 2012 be approved. Cllr. Giles seconded the proposal which was carried. (Vote 9 For. 0 Against. 1 Abstention).

**844. MATTERS ARISING**

Item 824 – Cllr. Parson's Grant Application Form – the PC confirmed that she had completed the form; it has been signed by Cllr. Parsons and he will now get the authorisation necessary from DCC to award this grant to the Bridgerule Playing Field Project. The PC requested £1K.

Item 824 – Potholes – the PC attended the Highways' Surgery and was told by Tony Curtis that the repair of the repair is in hand.

Item 824 – Planning - No response so far from Kate Little.

Item 824 – Telegraph Pole – The PC enquired about this at the Highways' Surgery and said it was very doubtful whether anything could be done.

Item 825 – Transfer of Money to Project Account – the PC had passed the authorisation for the transfer of £1,500 to the bank and had enquired about lost interest. The bank contacted her later and informed her that, as it was their error, interest on the £1,500 would be back dated.

Item 826 – Holsworthy Hospital – Cllr. James informed the Meeting that no beds would be lost at the moment. A group may be formed to assist in developing services available at Holsworthy Hospital, to benefit the surrounding rural areas as well.

**845. ACCOUNTS DUE FOR PAYMENT**



- 846. TO DISCUSS AN INCREASE IN THE RATE FOR GRASS CUTTING AT THE BUS STOP**  
 The PC explained that she had received a letter indicating that Mr. Glover wished to increase his rates for cutting the grass/hedge in the area around the bus shelter. She had also received a letter from Mr. & Mrs. Beadle, whose house backs onto this area, offering to remove the bramble hedge, plant bulbs, etc. and generally keep this area neat and tidy, and to also keep the bus shelter clean. The PC had investigated the responsibility for the grass/hedge and bus shelter. DCC had confirmed that they are responsible for the grass/hedge, but the bus shelter is the responsibility of Bridgerule Parish Council. After discussion, Cllr. James proposed that Bridgerule Parish Council accept Mr. & Mrs. Beadle's offer to maintain the grass, hedge and bus shelter. Cllr. Davey seconded the proposal which was carried unanimously. (Vote 10 For. 0 Against. 0 Abstentions).  
 It was further agreed that Cllr. James would speak with Mr. Glover, explaining the decision above.
- 847. TO RECEIVE AN UPDATE FROM CLLR. JAMES ON THE PROPOSED PLANS FOR THE VILLAGE SHOP/POST OFFICE AND TO DISCUSS ANY ACTION BY THE COUNCIL DEEMED NECESSARY**  
 Cllr. James explained that an amended planning application had been received, and would be discussed in Item 13 of the Agenda.
- 848. TO DISCUSS A LETTER RECEIVED FROM MR. M. FRASER, ADDRESSED TO THE HALL COMMITTEE, REGARDING THE POSSIBILITY OF A BUS SHELTER BEING ERECTED ON LAND NEAR THE HALL CAR PARK OWNED BY THE PARISH COUNCIL**  
 The PC had circulated drawings of the proposed bus shelter, together with measurements. Cllr. James allowed Mr. Harris to speak. He explained why it was felt the bus shelter was necessary, and that volunteers would build the shelter. Mr. Harris had already informed the PC that the approximate cost for materials would be £400. The PC informed the Meeting that she had asked County Cllr. Parsons if this project could benefit from his Locality Grant. He has agreed to meet with her to discuss this. Cllr. James said it was possible he would also be able to assist via his TDC grant. It was agreed, after discussion, that the PC would investigate the insurance implications and any criteria for the location of bus shelters in relation to the highway. The subject to be brought back to the next Full Council Meeting.
- 849. TO DISCUSS THE PURCHASE, AND RELATED COST, OF A NEW SEAT FOR VINNICOMBE PARK; THE ORIGINAL HAVING BEEN VANDALISED**  
 The PC had received details, from Ricky McCormack, of the company who supply TDC with seats. After discussion, Cllr. James proposed that the PC be instructed to order a seat at a cost of £498 plus VAT. Cllr. Abbott seconded the proposal which was carried unanimously. (Vote 10 For. 0 Against. 0 Abstentions). It was agreed the seat would be delivered to Short & Abbott.
- 850. TO DISCUSS THE IMPLEMENTATION OF A LEASE BETWEEN BRIDGERULE PARISH COUNCIL AND BRIDGERULE VILLAGE HALL LIMITED.**

Cllr. James agreed that Item 12 (above) and Item 15 (Parish Hall) should be heard under this one heading.

Cllrs. McDougall and Seymour-Smith declared interests.

Cllr. Seymour-Smith, as in previous minuted Meetings, explained that to protect members of the Hall Committee a Company Limited by Guarantee be established. This had been achieved in two stages; the Constitution had been changed to the Small Charity Constitution and then at a Meeting held on Monday, 19<sup>th</sup> November 2012, the Parish Hall Committee ceased to be a committee and became a Company Limited by Guarantee. The Memorandum and Articles for a Charitable Company, recommended by the Charity Commission, were used. This will make registration with the Charity Commission easier. Cllr. Seymour-Smith explained that because it is likely that the Company's turnover (grants, donations, rentals, etc.) will exceed £5,00, registration will be applied for immediately. This is a legal requirement.

He thanked Cllr. Abbott for giving details of the Viscount Amory Charitable Trust, which had made a donation, an amount of £330 had been received from Waitrose. Cllr. Seymour-Smith also reiterated the fact (as at previous Meetings) that the Company would be applying for a grant of £30K, which if successful, would be paid over 3 years; it should know on 21<sup>st</sup> December whether this has been granted. CCD would supply match funding. He went on to explain that once registered with the Charity Commission the Company will register with HM Revenue and Customs to make donations worth more and to use gift aid. Quotations are being obtained for new windows and cavity insulation.

Cllr. Seymour-Smith said he felt the time had come, although not absolutely necessary, when a lease be drawn up (as advised by Clive Smale, Solicitor) He requested that Clive Smale be invited to a Council Meeting to, again, enable any queries, that either the Council or the Company has, to be sorted out.

Cllr. James raised several points regarding the membership of the Committee. Cllr. Seymour-Smith confirmed that any resident can apply to become a member of what is now a company limited by guarantee. Members already in situ have the right to decline an application for membership. Cllr. James raised concerns about this and said that it is the duty of the Council to protect the hall for the community.

A heated discussion took place. The PC read out extracts of the deeds relating to the land on which the village hall is sited and the conveyance of this land by Holsworthy Rural District Council to Bridgerule Parish Council in 1956 and also a letter from Clive Smale, dated 3 December 2010 in which he states 'I suspect the time is coming that the Council and Hall Committee should again consider the wisdom of creating a proper constitution and registering as a charity'. Further comments were made, and the PC said she felt that to alleviate the concerns and the fact that the discussions were obviously not reaching a conclusion, Mr. Smale should be invited to a future Meeting, either of the Full Council or of representatives of both the Council and the Company.

After further discussion, the PC was instructed to invite Mr. Smale to the Full Council Meeting in January 2013, to commence at 7.00 p.m.

Cllr. James confirmed that members of the public, as for all Council Meetings, could attend, but could not take part in any discussions, unless specifically granted permission by the Chairman at that Meeting.

#### 851. PLANNING

The PC brought to Cllrs' attention the following:

##### Applications

1/0574/2012/FUL            Proposed extensions/alterations to Post Office and change of use of part  
Post Office                    first floor to provide storage including alterations to existing residential  
Bridgerule                    property. (**amended proposal**)

**Interest:**                    None

**Recommendation:**      Cllr. James proposed the planning application be recommended for approval.  
Cllr. Elliott seconded the proposal which was carried unanimously. (Vote 10 For 0 Against. 0  
Abstentions).

1/0951/2012/FUL            Proposed dwelling (**revised dwelling**)  
4 Canal Rise  
Bridgerule

**Interest:**                    None

**Recommendation:**      Cllr. James proposed the planning application be recommended for approval.  
Cllr. Johnston seconded the proposal which was carried unanimously. (Vote 10 For 0 Against. 0  
Abstentions).

##### Permission

1/0473/2012/FUL            Construction of new dwelling (re-design to approved scheme  
Site at Canal Rise            1/0346/FUL)

1/0754/2012/FUL            New steel-framed building for storage purposes  
Bude DIY  
Bridgerule Ind. Estate

#### 852. HIGHWAYS

At the Highways' Surgery the PC had enquired about the possible resurfacing of the road from Jewells Cross to Littlebridge Meadows (she had previously, as requested, reported the condition of this road). Once again, she was told that because of financial constraints this road is unlikely to be resurfaced in the foreseeable future.

#### 853. PARISH HALL

Dealt with in 850 above.

**854. TO RECEIVE CORRESPONDENCE**

**Correspondence Received 17<sup>th</sup> October – 20<sup>th</sup> November**

1. CATS invite/nomination (**circulated to Cllrs**)
2. M. Fraser (letter addressed to Hall Cttee) re. building of bus shelter (on Agenda for November meeting)
3. FOBS request for grant (dealt with at October Meeting)
4. Rural Services weekly newsletter – (**circulated to Cllrs**)
5. HM Revenue & Customs – PAYA Real Time Information (RTI) – being implemented April 2013
6. R. Glover – increase in bus shelter grass cutting 2013 (on Agenda for November meeting)
7. NatWest – confirming transfer of £1500 to Project account – and confirming back interest will be received
8. TDC – Precept Form for completion (in file)
9. Clerks & Councils Direct – monthly newsletter
10. D. Green TDC – Planning – changes to planning service
11. HIs Family Workshop – thank you for grant
12. DCC – Bus Service and subsequent e-mail from Cllr. Parsons
13. K. Miles – Code of Conduct in relation to setting precept and cllrs. pecuniary interest
14. DALC – newsletter
15. K. Miles – setting Precept and possible capping.
16. DALC – setting precept and dispensations
17. Rural Services weekly newsletter – (**circulated to Cllrs**)
18. TDC – emergency planning – floods – ‘aqua-sacs’ for sale
19. Rural Services weekly newsletter – (**circulated to Cllrs**)
20. Ken Miles – Standard form for dispensation re. 13 above – Proposal required and form signed
21. M. Fraser – bus shelter costings and measurements
22. K. Snelson – FOBS – thank you for the grant
23. Mr & Mrs Beadle – re. grass and bus shelter rear of 6 Littlebridge Meadows
24. Rural Services weekly newsletter – (**circulated to Cllrs**)

The Highlighted items were brought to Councillors’ attention.

Item 20 – The PC explained this and all Cllrs. signed a request for dispensation in respect of setting budgets and precepts for the next 3 years.

Cllr. McDougall queried item 15 and the PC explained that it is still possible (and won’t be clarified until late December) that Central Government will cap precepts (at 2%). Therefore the precept request in respect of Bridgerule Parish Council will not be submitted until January 2013, and further discussion may be necessary.

**Correspondence Sent – 17<sup>th</sup> October – 20<sup>th</sup> November**

1. Natwest – request to transfer £1500 (donations made) from c/a to playing field project a/c (in file)
2. TDC – Planning – decision re. 1/0754/2012/FUL steeled framed building Bude DIY – Bridgerule industrial estate.
3. M. Fraser – acknowledgement of letter re. bus shelter (addressed to Hall Committee)
4. Natwest – confirming details of signatories (natwest’s review of customer info) (in file)
5. DCC – report potholes re. Cllr. McDougall’s complaint (mins of October meeting)
6. Cllr. Parsons – application for grant re. playing field project (in file)
7. K. Little – follow up to letter to R. Webster re. observations on wind turbines
8. D. Green – TDC – review of planning dept. service
9. Cllr. Parsons – query re. grant re. bus shelter

The Highlighted items were brought to Councillors’ attention.

**855. CHAIRMAN’S REPORT**

The Chairman, Cllr. James, had nothing to report.

**856. CLERK’S REPORT**

The Clerk had nothing to report.

**857. EXCHANGE OF INFORMATION**

There was no exchange of information.

**858. CLOSE**

There being no further items of business the Chairman thanked all present for their attendance and declared the Meeting closed at 9.40 p.m.

Signature ..... Date .....