



**Minutes of the Parish Council Meeting held on Wednesday, 18<sup>th</sup> June 2014 at 8.00 p.m. in Bridgerule Village Hall**

**Present:** Chairman: Cllr. K. James  
 Councillors: Cllrs. C. Seymour-Smith, P. Haydon, S. Cholwill, A. Johnston, K. Elliott, J. McDougall and J. Medland  
 In Attendance: Parish Clerk

**1186. APOLOGIES FOR ABSENCE**

Cllrs. Abbott and Giles had sent apologies.

**1187. DECLARATION OF INTERESTS**

The Chairman requested that interests be declared as matters arose.

**1188. PUBLIC OPEN QUESTION TIME**

No questions were asked.

**1189. POLICE REPORT**

PCSO James was not present and a report had not been provided. Cllr. McDougall reported that the Police messaging service has highlighted break-ins at garages located adjacent to The Green.

**1190. COUNCIL MEETING MINUTES**

Cllr. James proposed the Minutes of the Full Council Meeting held on 21<sup>st</sup> May, 2014 be approved. Cllr. Medland seconded the proposal which was carried. (Vote 6 For. 0 Against. 2 Abstentions).

**1191. MATTERS ARISING**

There were no matters arising.

**1192. ACCOUNTS DUE FOR PAYMENT**

<b>BRIDGERULE PARISH COUNCIL - INVOICES PAID IN JUNE 2014</b>						
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<b>COUNCIL EXPENDITURE</b>						
Date	Pay To	Voucher	Gross	Net	VAT	Reason
18.06.14	Davisons	556	£72.00	£60.00	£12.00	Prep. Accounts/return 2013/2014
18.06.14	M. Fenner	557	£156.23	£156.23		Salary June
18.06.14	HM Revenue & Customs	558	£117.20	£117.20		PAYE
<b>TOTAL</b>			<b>£345.43</b>	<b>£333.43</b>	<b>£12.00</b>	
<b>Bank Accounts</b>						
<u>Current Account</u>				<u>Reserve Account</u>		
Balance at 19 May		£4,984.60			£6,023.26	Balance at 19th January 2014
					£0.56	Interest March 2014
			£4,984.60			

554	£156.43	
<b>Balance at 30th May</b>	<b>£4,828.17</b>	<b>£6,023.82</b> Balance at 31st March 2014
<b>Playing Field Project Bonus Saver Account</b>		
At 19 December 2013	£5,028.96	
Quarterly bonus March 2014	£9.92	
Interest March 2014	£0.50	
<b>Balance at 30 April 2014</b>	<b>£5,039.38</b>	

Cllr. James proposed the accounts be approved for payment. Cllr. Medland seconded the proposal which was carried unanimously. (Vote 8 For. 0 Against. 0 Abstentions).

The PC informed the Meeting that she had asked NatWest to change the date of statements, to show transactions from 1<sup>st</sup> of the month to last day of the month. Previously it had been 19<sup>th</sup> of the month to 19<sup>th</sup> of following month. The change would be more convenient for the year end.

The PC brought Cllrs'. attention to a request she had received from Cllr. Cholwill, requesting the reimbursement of money spent on short mat bowls equipment. The PC pointed out that she did not have a copy of the TAP Fund application, which Cllr. James was preparing, and that no funds had been made available to the Parish Council in this respect; the Council cannot settle requests for money when the finance, re. the TAP Fund has not been received into one of the Council's bank accounts and the invoices pertaining to expenditure have to be made out to Bridgerule Parish Council and paid by the Council, in accordance with the criteria set down by TDC. Cllr. James informed the Meeting that he had spoken to Cllr. Cholwill and the Bridgerule Village Hall Ltd. will reimburse her. Cllr. James will provide this money to the Hall via his District Councillor's grant and will send the relevant forms to Cllr. Seymour-Smith for completion.

**1193. TO DISCUSS AND RATIFY THE TRANSFER OF £1,288 FROM THE CURRENT ACCOUNT (BEING THE BALANCE HELD AT 31<sup>ST</sup> MARCH, 2014 AS DETAILED IN THE AUDITED ACCOUNTS) TO THE RESERVE ACCOUNT**

The TC explained that no Council can carry over funds from one financial year to the next. Therefore, she had prepared a letter of transfer, to be signed by two authorised signatories. Cllr. James proposed a transfer of £1,288 from the Current Account (being the balance held at 31<sup>st</sup> March, 2014 detailed in the annual accounts) to the reserve account. Cllr. Seymour-Seymour seconded the proposal which was carried unanimously. (Vote 8 For. 0 Against. 0 Abstentions).

**1194. TO RATIFY THE 'RING FENCING' OF £747 IN THE BUSINESS RESERVE ACCOUNT FOR NEW/MAINTENANCE OF PLAY EQUIPMENT IN THE PLAY AREA ADJACENT TO THE VILLAGE HALL**

After discussion, Cllr. James proposed that £747 held in the Business Reserve Account be 'ring fenced' for new/maintenance of play equipment in the play area adjacent to the Village Hall. Cllr. Medland seconded the proposal which was carried unanimously. (Vote 8 For. 0 Against. 0 Abstentions).

The amount of £747 is made up as follows: £497 which had previously been held by the Village Hall Committee for play equipment and paid back to the Council and £250 from SW Water re. compensation (agreed by the Council to be used for play equipment see Minutes 15<sup>th</sup> January, 2014 Item 1097).

**1195. PLANNING**

**Observation Request**

1/0490/2014/FUL      Single 50kw wind turbine, height of 46m to blade tip  
Lana Wood  
Pancrasweek

After discussion it was agreed that Bridgerule Parish Council had no objections to the application.

**Permissions**

1/0364/2014/FUL      Alteration to window colour to white

Cllr. James informed the Meeting that he has contacted TDC's Enforcement Officer regarding Linthan and the concerns about caravans (see Item 1182, 21<sup>st</sup> May 2014 Minutes).

**1196. HIGHWAYS**

The PC informed the Meeting that she had reported the road surface outside Short & Abbott (see Correspondence Sent Item 6). She had also spoken to Tony Curtis DCC Highways, who had agreed to inspect the road. Cllr. McDougall reported that repairs to potholes in the Dux Cross and Furze Cross had taken place.

**1197. PARISH HALL**

Cllr. Seymour-Smith reported that work on the toilets is coming along nicely and that the Post Office will be carrying out a survey in the Hall on 25<sup>th</sup> June.

**1198. TO RECEIVE CORRESPONDENCE**

**Correspondence Received 21<sup>st</sup> May – 17<sup>th</sup> June**

1. DCC – request for info. re. sandbags
2. Rural Services weekly update – **(circulated to Cllrs. with internet access)**
3. DALC – monthly newsletter **(circulated to Cllrs. with internet access)**
4. **DCC – Youth Service review (circulated to Cllrs)**
5. **M. Timms – request to discuss change of use to Glebe House cottages (Cllr. James to include in Chairman's Report)**
6. Cllr. Cholwill – request for reimbursement re. purchase of short mat bowls items
7. TDC – Register of Electors update (in file)
8. DCC – Grass cutting programmes **(circulated to Cllrs with internet access)**
9. DALC – Governance and Accountability – 5<sup>th</sup> edition (in file)
10. Rural Services weekly update – **(circulated to Cllrs. with internet access)**

The Highlighted items were brought to Councillors' attention.

**Correspondence Sent - 21<sup>st</sup> May – 17<sup>th</sup> June**

1. Playsafety Ltd. (RoSPA) – cheque re. inspection
2. Community First – cheque re. insurance
3. C. Stansbury TDC – observations re. planning application – 'Encot'
4. J. Pine – TDC – observations re. planning application – windows Village Hall
5. **DCC – response re. Bridgerule's policy/procedure re. sandbags (see item 1 received)**
6. **DCC Highways – report potholes/road surface outside Short & Abbott)**
7. Cllr. Cholwill – reply to item 6 of Received
8. Grant Thornton – completed audit return 2013/2014 (in Audit file)

The Highlighted items were brought to Councillors' attention.

**1199. CHAIRMAN'S REPORT**

Cllr. James reported that he had been approached by Mr. Timms regarding a possible planning application in relation to Glebe House Cottages and a change of use from holiday accommodation to residential use. Cllr. James had explained to Mr. Timms that Bridgerule Parish Council could not make any comment/support an application until it had seen the specific proposal regarding the cottages.

He also reported that it seems that there is now no specific timetable for production and issuing of the Local Plan.

Cllr. James informed Cllrs. that, with regret, Mrs. Fenner, PC, had tendered her resignation, for personal reasons. He read her letter out which expressed her regret at leaving the employ of the Council, giving a final day of 20<sup>th</sup> August, and wishing Cllrs. good luck in the future. A discussion took place regarding Mrs. Fenner's replacement. It was agreed that the role of PC should continue to be for 20 hours a month, at £8 per hour; that Mrs. Fenner would place an advert in The Post, on the DALC website, in The Buzz and in the Council's noticeboard; the ad. to highlight the necessity for excellent administrative and computer skills and accounting experience. Cllr. James asked that the Minutes reflect all Cllrs'. regret that Mrs. Fenner will be leaving and thanked her for her diligent work.

**1200. CLERK'S REPORT**

The PC had nothing to report.

**1201. EXCHANGE OF INFORMATION**

Cllr. McDougall informed the Meeting that he had received a report that a possible scam regarding the Euro post code lottery was taking place.

Cllr. Medland informed the Meeting that a resident had reported the disappearance of a street light along the road up to Newacott Cross. The PC will contact DCC and try and find out any information.

Cllr. Medland also informed the Meeting that he had attended a meeting where solar farms were discussed. Cllr. James informed the Meeting that he would be attending a meeting on 8<sup>th</sup> July at Pancrasweek where he would be enquiring what finance has been allocated to Bridgerule, due to major disruption being caused throughout the parish due to work on the Pitworthy solar farm.

**1202. CLOSE**

There being no further items of business the Chairman thanked all present for their attendance and declared the Meeting closed at 9.00 p.m.

Signature ..... Date .....