

# Bridgerule Parish Council

Minutes of the Parish Council Meeting held on Wednesday, 18<sup>th</sup> May, 2011 at 8.00 p.m. in Bridgerule Village Hall

**Present:**

Chairman: Cllr. K. James

Councillors: Cllrs. K. Davey, J. Medland, C. Seymour-Smith, J. McDougall and G. Abbott

In Attendance: Parish Clerk

**516. TO ELECT THE CHAIRMAN FOR 2011/2012**

Cllr. McDougall proposed that Cllr. Ken James continue to be Chairman of Bridgerule Parish Council for the year 2011/2012. Cllr. Abbott seconded the proposal which was carried unanimously. (Vote 5 For. 0 Against. 1 Abstention).

**517. SIGNING OF THE DECLARATION OF OFFICE**

Cllr. James duly read and signed the prescribed 'Declaration of Acceptance of Office'.

**518. TO ELECT THE DEPUTY CHAIRMAN FOR 2011/2012**

Cllr. Medland proposed that Cllr. Kelvin Davey be elected as Deputy Chairman of Bridgerule Parish Council for the year 2011/2012. Cllr. Abbot seconded the proposal which was carried unanimously. (Vote 4 For. 0 Against. 2 Abstentions).

**519. APOLOGIES FOR ABSENCE**

Cllr. Johnston had sent apologies.

**520. DECLARATION OF INTERESTS**

The Chairman requested that interests be declared as matters arose.

**521. TO APPOINT REPRESENTATIVES TO THE FOLLOWING BODIES: PARISH HALL; PLAYGROUND AND OPEN SPACES; FOOTBALL CLUB**

Cllr. Seymour-Smith proposed that Cllr. Davey be the Council's Representative for the Parish Hall; Cllr. Ken James be the Council's representative for the playground and open spaces. Cllr. McDougall seconded the proposal which was carried unanimously. (Vote 6 For. 0 Against. 0 Abstentions). The post for the Football Club was left vacant.

**522. PUBLIC OPEN QUESTION TIME**

There were no questions.

**523. POLICE REPORT**

PCSO Harvey was not in attendance. Cllr. McDougall, as co-ordinator of the Neighbourhood Watch, gave a brief report; a fifth of Officers and half of the volunteer staff would be reduced over the next 4 years; rural response time to 999 calls should be 20 minutes; the front office at Holsworthy will no longer be manned, the nearest stations being Barnstaple, Bude and Launceston. Oil was still being stolen from tanks.

**524. COUNCIL MEETING MINUTES**

The Minutes of the Meeting held on 20<sup>th</sup> April, 2011 had previously been circulated. Cllr. James proposed the Minutes be approved. Cllr. Davey seconded the proposal which was carried. (Vote 6 For. 0 Against. 0 Abstentions).

**525. MATTERS ARISING**

There were no matters arising.

**526. ACCOUNTS DUE FOR PAYMENT**

The following accounts were presented for payment.

**BRIDGERULE PARISH COUNCIL - INVOICES PAID IN  
MAY 2011**

Date	Pay To	Voucher	Gross	Net	VAT	Reason
18.05.11	M. Fenner	441	£156.43	£156.43		Salary for April
18.05.11	Playsafety Ltd	442	£75.60	£63.00	£12.60	RoSPA Inspection
<b>TOTAL</b>			<b>£232.03</b>	<b>£219.43</b>	<b>£12.60</b>	

Bank Accounts			
<u>Income</u>	Precept 1st installment	3700.11	
<u>Current Account</u>			<u>Reserve Account</u>
	Balance at 31st March	1,160.52	£4,997.86
			0.49 Interest March 10
	440	48	
			<b>£4,998.35</b> At 19th Jan. 11 £570.01 P. Plan
	Balance at 30th April 2011	4,812.63	<b>£4,428.34</b> Available to Council as Reserves

Cllr. James proposed the payment be approved. This was seconded by Cllr. Seymour-Smith and unanimously agreed. (Vote 6 For. 0 Against. 0 Abstentions).

**527. TO RECEIVE AND AGREE THE INTERNAL ACCOUNTS, THE ANNUAL AUDIT RETURN AND THE ANNUAL GOVERNANCE STATEMENT DETAILED IN THE ANNUAL RETURN FOR THE FINANCIAL YEAR 2010/2011, PREPARED BY DAVID VAUGHAN ACCOUNTANTS, IN CONJUNCTION WITH THE PARISH COUNCIL'S RESPONSIBLE FINANCIAL OFFICER**

The Internal Accounts, Annual Audit Return and Annual Governance Statement had been discussed at the Meeting of the Full Council on 20<sup>th</sup> April, 2011 and as required the Item was adjourned for one month. Cllr. James proposed the internal audited accounts for the financial year 2010/2011 be agreed. Cllr. Davey seconded the proposal which was carried unanimously. (Vote 6 For. 0 Against. 0 Abstentions).

The Clerk explained the Annual Return and variances. After discussion Cllr. James proposed that the Audit Commission's Annual Return for the financial year ended 31<sup>st</sup> March 2010/2011 be agreed. Cllr. Seymour-Smith seconded the proposal which was carried unanimously. (Vote 6 For 0 Against. 0 Abstentions).

Cllr. James proposed that the Annual Governance Statement detailed in the Audit Commission's Annual Return for the year ended 31<sup>st</sup> March 2010/2011 be agreed. Cllr. Davey seconded the proposal which was carried unanimously. (Vote 6 For. 0 Against. 0 Abstentions).

The Chairman and Clerk duly signed the accounts and Annual Return.

**528. TO DISCUSS A REQUEST FOR A GRANT FROM THE HOLSWORTHY FAMILY WORKSHOP RESOURCE CENTRE**

A copy of the Income and Expenditure Account of the Family Workshop had been circulated to Cllrs. with the Agenda. After discussion, it was agreed that because further information was required, (Cllr. Davey to investigate) the Item would be adjourned until the next meeting of the Full Council on 15<sup>th</sup> June, 2011.

**529 TO RECEIVE AN UPDATE FROM CLLR. ABBOTT RE. PURCHASING LAND TO EXTEND THE PLAYING FIELD/FOOTBALL PITCH AND AN UPDATE FROM CLLR. JAMES RE. THE EXTENSION AND MANAGEMENT OF THE RIVER BANK WALK**

Cllr. Abbott reported that he had gone over the plan with Mr. Hale and he brought the price down to £11K. Cllr. Abbott will keep Cllrs. informed with progress.

Cllr. James reported that the river walk extension will go through when Mr. Hale gets a sale, at that time the walk will be fenced off and an Agreement drawn up enabling the Council to be responsible for the maintenance of the walk.

**530. TO DISCUSS QUOTATIONS FOR VARIOUS ITEMS RELATING TO THE MAINTENANCE OF THE PLAYING FIELD OBTAINED BY CLLR. GILES.**

Mr. Giles was present as a member of the public and provided two quotations for the drainage aspect of the field. After discussion, Cllr. James proposed that this work be carried out. Cllr. Davey seconded the proposal which was carried unanimously. (Vote 6 For. 0 Against. 0 Abstentions).

Mr. Giles brought to Cllrs. attention the fact that the gate to the entrance to the car park of the football club (which is also used by the School) had been damaged and, he believed, beyond repair. After discussion, Cllr. James proposed that Cllr. Abbott obtain quotations for a galvanised gate and a wooden gate; to inform the Clerk as to the cost and to proceed with the purchase. Cllr. Davey seconded the proposal which was carried unanimously. (Vote 6 For. 0 Against. 0 Abstentions).

**531. PLANNING**

No applications had been received.

**532. HIGHWAYS**

Cllr. James reported that Highways had yet to repair the pothole, reported at the last meeting, near the railway bridge at Merrifield. The Clerk will chase DCC Highways.

**533. PARISH HALL**

Cllr. Seymour-Smith explained the quotation received to undertake a management/pre-demolition survey of the Hall. He said that the quote was for £375, but that samples would also have to be taken for analysis at £15 a sample. It was thought that 6 samples would be necessary, making the whole quotation £465. After discussion, Cllr. James proposed that the quotation be accepted. Cllr. Davey seconded the proposal which was carried unanimously. (Vote 6 For. 0 Against. 0 Abstentions). The Clerk was instructed to write to Wakeham Asbestos Training and Consultancy agreeing to the quotation and asking them to liaise with Cllr. Seymour-Smith re. carrying the work out.

Cllr. Seymour-Smith went through the ideas for moving the hall and showed Cllrs. a rough diagram of where it was thought the new hall would be sited and further drawings, prepared by Rose Hutchings, of what the hall might look like. Further discussion took place and Cllr. James said that he would liaise with Ken Carroll of Chilsworthy. It was also agreed that the Clerk be instructed to write to Clive Smale, Peter Peter & Wright asking him if he would attend the next Meeting of the Full Council to explain the legal aspects regarding the car park and to explain the Lease Agreement which had been drawn up some years ago regarding the Hall Committee.

**534. TO RECEIVE CORRESPONDENCE**

**Correspondence Received 20<sup>th</sup> April – 18<sup>th</sup> May**

1. K. Chilton – co-option request
2. Family Resource Centre – accounts
3. S. Timlin – complaint re treatment of resident at Royal Wedding Event (details passed to S. Cholwill)
4. MCTI Minutes April Mtg.
5. DALC – monthly newsletter
6. School Federation – consultation meeting
7. RoSPA Report – playground (in file)
8. P. Haydon – co-option application

Highlighted items were drawn to Cllrs' attention.

Item 6 – Cllr. Davey gave a brief explanation about this.

**Correspondence Sent 20<sup>th</sup> April – 18<sup>th</sup> May**

1. D.J. Vaughan – cheque re. prep of accounts
2. Family Resource – acknow. Of accounts
3. S.Timlin – reply to item 3 of sent

**535. CHAIRMAN’S REPORT**

Cllr. James reported that work had started on the affordable houses on the Eastcotts’ site. He explained the shared equity again. He reported that there has been no progress with the cottages, owned by Mrs. Orchard, behind the shop; the property will be on the Agenda for the next Holsworthy Property Trust meeting to try and progress this. Cllr. James said he would also be talking to Mrs. Orchard and Liz Steele of TDC.

Cllr. James said he had been approached by Robert Glover, who has taken over cutting the grass near the bus stop, regarding the hedge at the same location. After discussion, it was decided that this did not appear to be a problem at the moment and that cutting of the hedge was not required.

**536. CLERK’S REPORT**

The Clerk handed out Register of Interest Forms, for completion. She reported that the RoSPA report on the Playground had been received for 2011. Everything was in good order; the report highlighted the ground under the swings which is bare of grass, but this wasn’t considered to be a high risk.

**537. EXCHANGE OF INFORMATION**

Mr. Sam Sharp reported on the emergency plan re. gritting in bad weather. Any insurance would be the responsibility of the individual volunteers and not the Council. He suggested that the public might like to make a donation to the running of machinery i.e. diesel and he would be liaising with Pancrasweek and Pyworthy with regard to sharing a gritter. A general discussion took place, Mr. Sharp stating that something must be in place before next Winter; he had investigated the cost of private contractors re. gritting and the supply of grit/sand. The Clerk said that she was aware of a company who carries out the maintenance of the grounds of Stanhope Park in Holsworthy and various college/school grounds in Devon, who supplied such a service and would obtain prices from them. Cllr. James suggested Mr. Sharp bring the subject to the next Meeting.

Cllr. McDougall asked if he should continue to keep the rat poison/box. It was agreed he should.

Cllr. James proposed that In view of the special or confidential nature of the following business to be transacted, it is advisable, in the public interest, that the public and press be temporarily excluded and they will be instructed to withdraw. Cllr. Davey seconded the proposal which was carried unanimously. (Vote 6 For. 0 Against. 0 Abstentions).

**538. TO DISCUSS AND PROPOSE THAT THE CO-OPTION PROCESS BE PUT IN PLACE IN LIGHT OF THREE SEATS BECOMING AVAILABLE ON BRIDGERULE PARISH COUNCIL AFTER AN UNCONTESTED ELECTION ON 5<sup>TH</sup> MAY, 2011**

The Clerk informed the Meeting that she had received 4 applications for the 3 seats that remained vacant. However, Mr. Ken Chilton had withdrawn his application. After discussion, Cllr. James proposed that Mr. Jimmy Giles, Mrs. Pat Haydon and Mr. Sam Sharp be co-opted as Councillors to Bridgerule Parish Council. Cllr. Seymour-Smith seconded the proposal which was carried unanimously. (Vote 6 For. 0 Against. 0 Abstentions).

Cllr. James thanked Mr. Chilton for the time he had given serving as a Councillor and said that he would be missed.

**539. CLOSE**

There being no further items of business the Chairman thanked all present for their attendance and declared the Meeting closed at 9.45 p.m.

Signature ..... Date .....