

# Bridgerule Parish Council

**Minutes of the Parish Council Meeting held on Wednesday, 17<sup>th</sup> December 2008 at 8:00pm in  
Bridgerule Village Hall**

**Present:**

Chairman: Cllr. K. James

Councillors: Cllrs G. Cooper, K. Chilton, J. Giles, K. Davey, G. Abbott and C. Seymour-Smith

In Attendance : Parish Clerk

Member of the Public: Mr. J. MacDougall (Neighbourhood Watch)

**38. APOLOGIES FOR ABSENCE**  
Cllrs. Stoneman sent his apologies

**39 DECLARATION OF INTEREST**  
The Chairman requested that interests be declared as matters arose

**40 PUBLIC QUESTION TIME**  
Mr. McDougall was present. He reported that the Neighbourhood Watch Newsletter had been delivered and that PCSO Beverley Harvey had informed him that various incidents had occurred locally, but none in Bridgerule.

**41. ADOPTION AND SIGNING OF THE MINUTES OF 19<sup>TH</sup> NOVEMBER, 2008**  
The Minutes of the Meeting held on 19<sup>th</sup> November, 2008 were recommended for approval by the Chairman. Cllr. Abbott seconded the recommendation and this was unanimously agreed. (Vote 7 For. 0 Against. 0 Abstentions).

**42. MATTERS ARISING**  
There were no matters arising.

**43. ACCOUNTS DUE FOR PAYMENT**  
Councillors agreed the following payments should be made:

**BRIDGERULE PARISH COUNCIL - NOVEMBER INVOICES TO BE PAID IN DECEMBER 2008**

<u>COUNCIL EXPENDITURE</u>						
Date	Pay To	Voucher	Gross	Nett	VAT	Reason
17.12.08	Audit Commission	383	£141.00	£120.00	£21.00	Audit Fee 2008
17.12.08	Short and Abbott Ltd	384	£787.25	£670.00	£117.25	Grass cutting inc. football field etc.
	<b>TOTAL</b>		<b>£928.25</b>	<b>£790.00</b>	<b>£138.25</b>	

<u>COUNCIL RECEIPTS</u>						
Date	Paid By	Gross	Nett	Reason		
	<b>TOTAL</b>	<b>£0.00</b>	<b>£0.00</b>			

**44. PLANNING**

**Planning Applications Received in November 2008**  
**After Council Meeting on 19<sup>th</sup> November & Before Meeting on 17<sup>th</sup> December**

## Applications

1/1166/2008/FUL Proposed 2 storey extension  
1 & 2 Littlebridge Cross  
Bridgerule Application forwarded to Cllr. Stoneman  
27<sup>th</sup> Nov

**Interest Declared: None**

**Recommendation: Approval**

1/1167/2008/AGR Agricultural Gateway  
Holladon Farm,  
Bridgerule Application forwarded to Cllr. Stoneman  
27<sup>th</sup> Nov

**Interest Declared: None**

**Recommendation: Approval**

**See Comments attached to Applications in Planning File**

## Permissions

1/1167/2008/AGR Agricultural gateway  
Holladon Farm  
Bridgerule

1/1125/2008/FUL Conversion of building to holiday cottage  
Knowle Farm  
Bridgerule

1/1166/2008/FUL Proposed two storey extension  
1 & 2 Littlebridge Cross  
Bridgerule

## **45. HIGHWAYS**

The Town Clerk reported that the Meeting due to take place on 1<sup>st</sup> December, 2008 had to be cancelled. However, Cllr. Stoneman had provided a list of highway concerns which the Clerk had forwarded to Bruce Pedrick. She had received a holding letter from the Highway's Dept. in acknowledgement and stating that the Dept. would be in touch shortly.

## **46. GENERAL CORRESPONDENCE**

### **Correspondence Received – November/December 2008**

1. Ruby Country Events (all cllrs. e-mailed)
2. TDC – Housing application re. Mr & Mrs Goodman (addressed to Cllr. Stoneman)
3. B. Lyons – quotation for Grass Cutting 2009
4. J. Kershaw – resignation as Cllr
5. TDC – Xmas waste & recycling collections 2008/2009 (**Cllr. Stoneman to put in noticeboard/shop**)
6. Gt. Torrington School – Going Foundation
7. DCC – Parish Internet Access – survey
8. TDC – Planning Obligations Supplementary Planning Document (**Cllrs. e-mailed with address to view on internet**)
9. Register of Electors 2009
10. Peter Peter & Wright – acknowledgement of Land Registry cheque and query regarding invoicing
11. Village Green magazine December issue
12. DevonTalk magazine Winter 2008 – Campaign to Protect rural England Best Kept Village competition
13. PP & Wright – Land Registry and boundary not included
14. Highways DCC – acknowledgment of letter re. concerns raised by Cllrs

- 15. I. Sorenson DCC Highways – Littlebridge and SW Water
- 16. HM Revenue & Customs – VAT reclaim
- 17. Torridge First – December edition

**Correspondence Sent – November/December 2008**

- 1. PPWright – enclosing cheque £110 Land Registry and asking for reply to previous letter
- 2. Creative Play – enclosing cheque £7,623.41
- 3. Family Workshop – unable to make donation
- 4. L. Packer – invoice request
- 5. Mr. Sorenson DCC, Mr. McIntosh and Carol Steps – site mtg Littlebridge
- 6. TDC – Precept completed
- 7. Holsworthy College – poster re. Parish Plan Mtg
- 8. B. Pedrick DCC Highways – abortive mtg and list of concerns
- 9. TDC Planning – 1/1167/2008/AGR & 1/1166/2008/FUL – discussed by Cllr. Stoneman other Cllrs.
- 10. NatWest – re. Bank Mandate and sending correspondence, statements to MF
- 11. A. McIntosh – Steps Littlebridge
- 12. Mr. & Mrs. Houghton – Steps
- 13. HM Customs & Excise – VAT Refund

The Clerk drew Cllrs. attention to the highlighted items.

Received –

Item 9            The Parish Clerk read the accompanying letter which made the following points; No Councillor or person employed by or assisting the Council may supply a copy of the Register to any person; disclose any information contained in it that is not included in the edited Register or make use of any such information than for the purpose of establishing whether any person is entitled to attend or participate at a meeting of, or take any action on behalf of, the parish.

Item 13           The Clerk explained this letter and circulated the enclosed plan of the boundary mentioned. After discussion Cllr. James proposed a letter be sent to Peter Peter & Wright stating that the Council did not wish to pursue registering the boundary outlined in the plan. Cllr. Giles seconded the proposal and this was unanimously agreed. (Vote 7 For. 0 Against. 0 Abstentions). The Clerk to prepare and send the letter.

Item 15           The Clerk read this letter out.

Sent -

Item 13           The Parish Clerk informed the Meeting that she had completed a VAT Claim Form, detailing VAT to be reclaimed from 2006 to date. This has been sent and hopefully a cheque for the amount of £1,794.36 would be deposited in the Reserve Account shortly.

**47. TO CONFIRM THE PERMANENT EMPLOYMENT OF MRS. M. FENNER AS PARISH CLERK AFTER A THREE MONTH PROBATIONARY PERIOD**

Mrs. Fenner's permanent employment as Parish Clerk to Bridgerule Parish Council was confirmed.

**48. CHAIRMAN'S REPORT**

Cllr. James brought the Council up to date on the proposed Traveller's Site in Pyworthy. Cllr. Abbott proposed that a letter of support be sent to Pyworthy Council. This Proposal was seconded by Cllr. Chilton and unanimously agreed. (Vote 7 for. 0 Against. 0 Abstentions). The Clerk to prepare and send the letter.

Cllr. James reported that he would be attending a meeting of the Community Development Team regarding affordable housing. He briefly explained the subject which could mean that empty property may be bought and used in a 'd i y' scheme. This is a very innovative scheme and could enable the young people to remain within the location that they have been brought up in. He gave

the example of the property near the former Post Office as detailed in Item 34 of the Council Minutes of 19<sup>th</sup> November, 2008.

**49. CLERK'S REPORT**

The Clerk reported as follows:

- She had received a phone call from NatWest regarding the Bank Mandate. The Mandate received by the Bank in November is fine, but a form sent to Mrs. Packer in June had not been completed and returned. This means that Cllrs. Davey, Chilton and Seymour-Smith will have to take ID into the Bank. The Clerk is to fill out another Mandate and will give this to the Cllrs. concerned for signing. It was resolved that the Bank Mandate forms be revised as follows: a) to change the authorised signatories to add Councillors Chilton, Davey and Seymour-Smith and b) to delete Cllr. Kershaw (who resigned on 16<sup>th</sup> November 2008) as a signatory.
- She explained the decision by the volunteers who had attended the Parish Plan Meeting on 9<sup>th</sup> December 2009, to re-form in April. She has contacted the Community Council in Devon who are in agreement with this.
- She referred to the quotation for grass cutting, explaining that because it appeared that the cost would exceed £1,000 a further two quotes should be obtained. She would contact firms, requesting them to contact Cllr. Abbott who has the specification for the work.

**50. EXCHANGE OF INFORMATION**

Cllr. Abbott explained that, to stop the grass outside the Village Hall being 'churned up' by people parking their cars on it, work was being undertaken to tarmac part of the area. He requested a sum of money from the Council for the cost of materials to enable this work to be completed. Cllr. Stoneman proposed a sum not exceeding £200 be set aside for the materials necessary. This proposal was seconded by Cllr. Giles and unanimously agreed. (Vote 7 For. 0 Against. 0 Abstentions).

**51. DATE OF NEXT COUNCIL MEETING**

The next Meeting to be held on Wednesday, 21<sup>st</sup> January, 2008 at 8.00 p.m.

**52. CLOSE**

There being no further items of business the Chairman thanked all present for their attendance and declared the meeting closed at 10.00 p.m.

Signature .....

Date .....