



Minutes of the Parish Council Meeting held on Wednesday, 17th April 2013 at 8.00 p.m. in Bridgerule Village Hall

Present: Chairman: Cllr. K. James
Councillors: Cllrs. J. McDougall, G. Abbott, C. Seymour-Smith, Pat Haydon and J. Giles

In Attendance: Parish Clerk

929. APOLOGIES FOR ABSENCE

Cllr. Davey, Medland, Elliott and Johnston had sent apologies.

930. DECLARATION OF INTERESTS

The Chairman requested that interests be declared as matters arose.

931. PUBLIC OPEN QUESTION TIME

There were no questions.

932. POLICE REPORT

PCSP Bray was not in attendance and a report had not been received.

933. COUNCIL MEETING MINUTES

Cllr. James proposed the Minutes of the Full Council Meeting held on 20th March 2013 be approved. Cllr. McDougall seconded the proposal which was carried. (Vote 6 For. 0 Against. 0 Abstentions). Cllr. James duly signed the Minutes

934. MATTERS ARISING

Item 913 (904 from March Meeting) – TAP Fund – The PC asked Cllr. James if he had an update. Cllr. James said that he had secured funding for fencing (re. the extended river walk).

Item 916 – Highways – The PC confirmed she had written to Simon Phillips, DCC, asking if there is, and if so what it is, a criteria regarding restrictions on the width of vehicles and highways. She had forwarded his reply to Cllrs. The reply was as follows:

'There are no criteria as such; narrow bridges and physical structures on the highway are often restricted where there is a need to protect the highway or road users. We do not routinely consider restrictions along all routes where large vehicles may encounter difficulties due to the width of the road. Narrow routes that attract large numbers of unsuitable vehicle movements may be suitable for restrictions but we need to investigate and consider the nature of the problem and the pros and cons that a restriction may bring to general traffic. We need to consider issues like the availability of a more suitable alternative route, (often there isn't one) the legitimate access needs for adjacent property and land owners and also enforcement. In general large vehicles are using a narrow route to gain access to somewhere (in a rural location this is usually a farm) and we are unable to stop this. There is also a cost of introducing a width restriction on a road as it has to be backed by a legal traffic order. Also the enforcement of any restrictions is very difficult to police.'

Item 920 – Chairman's Report – The PC confirmed she had written to DCC regarding the reinstatement of the street light at the entrance to Littlebridge Meadows. The reply (detailed below) had been forwarded to Cllrs. on its receipt:

'From the outset of the part-night policy, the County Council has responded to such requests to restore lights to all-night operation, where there is a crime or safety-related issue and the request is supported by the local Parish or Town Council and local police.'

A request to restore a light to all-night operation just because a resident did not like the lights operating part-night would be difficult to defend when responding to similar requests from other residents. So unless crime or safety is an issue, I would find it difficult to accommodate such a request.'

Item 921 – Venue for May Meeting – The PC asked Cllr. Seymour-Smith if the School was agreeable to the Full Council Meeting on 15th May being held on the school premises. Cllr. Seymour-Smith said that he had received verbal confirmation from Mrs. Neep that the school could be used; however written confirmation had yet to be received. After discussion, with Mrs. Cholwill, Member of the Public present, Cllr. James proposed that the Council make use of the school room in the Methodist Chapel. Cllr. McDougall seconded the proposal which was carried unanimously. (Vote 6 For. 0 Against. 0 Abstentions). The PC will e-mail Mrs. Cholwill to get written confirmation of this.

935. ACCOUNTS DUE FOR PAYMENT

The following accounts were presented for payment:

BRIDGERULE PARISH COUNCIL - INVOICES PAID IN APRIL 2013							
COUNCIL EXPENDITURE							-
Date	Pay To	Voucher	Gross	Net	VAT	Reason	
April	DALC	Paid direct from Precept	£154.82	£134.77	£20.05	Membership NALC/DALC	
17.04.13	M. Fenner	513	£156.43	£156.43		Salary - April	
TOTAL			£311.25	£291.20	£20.05		
Bank Accounts							
<u>Current Account</u>					<u>Reserve Account</u>		
Balance at 19th February		£1,855.99			£7,358.79 at 31 March 2013		
	507	£500.00					
	508	£156.43					
	509	£70.00					
	510	£650.00					
	511	£156.23					
	512	£117.40					
		£1,650.06					
Balance at 31 March 2013		£205.93			£7,358.79 at 31 March 2013		
			<u>Playing Field Project Bonus Saver Account</u>				
			Balance at 19th October		£2,000.00		
			quarterly bonus		£		
			quarterly interest		0.10		
			quarterly bonus		£		
					4.19		
					£		
					3.43		
			Balance at 31 October		£2,007.72		

The PC informed the Meeting that HM Revenue & Customs now require notification of all PAYE/NI deductions/payments on a monthly basis, in what it calls 'Real Time Information' (RTI). This has to be done via the internet. D. Vaughan, Accountants, have confirmed that the payment of PAYE/NI will continue to be on a quarterly basis.

Cllr. James proposed the accounts be approved for payment. Cllr. Abbott seconded the proposal which was carried unanimously. (Vote 6 For. 0 Against. 0 Abstentions).

As detailed in Item 914 of the Council Minutes for the 20th March Meeting, the PC had prepared an authorisation letter in relation to £400 (materials for the construction of the self-build bus shelter) being transferred from the reserve account to the current account. This was duly signed by Cllrs. James and McDougall.

The PC circulated draft accounts which had been prepared by David Vaughan, Accountants, for the financial year 2012/2013. The Annual Return has been received from Grant Thornton and the completed, signed Return should be with them by 10th June, 2013. The PC has requested an extension to this date (to 21st June), since, in accordance with legislation, the Council will discuss the accounts and Return at the May Meeting and acceptance of both will take place at the June Meeting which is scheduled for the 19th. The PC asked Cllrs. to go through the accounts and send any queries to her before the May Council Meeting.

936. **PLANNING** **Applications**

1/0236/2013/FUL & 1/0237/2013/LBC
Pale Park
Marhamchurch

Retrospective consent for three stables/loose boxes

Interest Declared: None
Recommendation: Cllr. James proposed the application be recommended for approval. Cllr. McDougall seconded the proposal which was carried unanimously. (Vote 6 For. 0 Against. 0 Abstentions)

1/0239/2013/LBC
Pale Mark
Marhamchurch

Retrospective consent for erection of a front boundary wall and gates

Interest Declared: None
Recommendation: Cllr. James proposed the application be recommended for approval. Cllr. Haydon seconded the proposal which was carried unanimously. (Vote 6 For. 0 Against. 0 Abstentions)

1/0005/2013/OUT
Rear of Linthan
Bridgerule

Semi-detached dwelling **AMENDED RED EDGE (no hard copy received)**

As a hard copy had not been received and therefore no plans were available to the Meeting, no observations could be made.

Permissions

1/0533/2012/FUL
Site at Canal Rise
Bridgerule

Erection of a dwelling – amended plans

1/0153/2013/FUL
Serendipity
Bridgerule

Loft conversion to provide additional accommodation

937. HIGHWAYS

The issue of wing mirrors still be taken off vehicles by a telegraph pole near Newacott Cross was brought to the Council's attention by a member of the public. The PC will contact Tony Curtis, DCC Highways, since, as indicated in Minutes of the February 2013 Meeting, this subject appeared to being resolved by DCC. Various potholes were listed as needing attention, by Mrs. Cholwill, and the PC will report these to DCC.

938. PARISH HALL

Cllr. Seymour-Smith had given a detailed report to the Annual Parish Meeting, preceding the Full Council Meeting, and had nothing further to add.

939. TO DISCUSS THE DRAFT DEED IN RELATION TO BRIDGERULE VILLAGE HALL LIMITED

A reply had been received from Ken Miles, TDC, in respect of the PC's request asking for his advice (item 9 of correspondence received). Basically, he is, professionally, unable to give advice when another solicitor is already involved. After a short discussion, Cllr. James proposed that the PC write to Mr. Smale, asking him to prepare the final Trust Deed, omitting (under 2.2) reference to the car park land. Cllr. Seymour-Smith seconded the proposal which was carried. (Vote 4 For. 0 Against. 2 Abstentions).

940 TO DISCUSS THE LOCAL PLAN IN RELATION TO BRIDGERULE

Plans provided by TDC, showing land within Bridgerule that had been highlighted as possible future housing sites, were circulated. Cllr. James gave detailed information regarding the Local Plan and specifically the input Bridgerule Council could give. After a lengthy discussion, Cllr. James proposed the Item be deferred and placed on the Agenda for the Full Council Meeting in May; Councillors to send their individual observations/suggestions to the PC before the Meeting. Cllr. Haydon seconded the proposal which was carried unanimously. (Vote 6 For. 0 Against. 0 Abstentions).

Cllr. James informed Cllrs. that he would like to develop land he owns, at Merrifield, specifically to enhance employment opportunities in Bridgerule. He asked for Councillors support for this plan, which could be included in the above Plan.

941. TO RECEIVE CORRESPONDENCE

Correspondence Received 20th March – 16th April

1. TDC – Errors in Council Tax Bill (**brought to Cllrs'. attention at March Mtg**)
2. TDC – confirmation that response to Local Plan has been received
3. Rural Services newsletter (**circulated to Cllrs. with internet access**)
4. Electoral register – update (in file)
5. S. Phillips – answer to query re. criteria for restriction of width of vehicles
6. TDC – Local Plan in relation to Bridgerule (**passed to Cllr. James**)
7. TDC – further info. regarding 6. Above (**forwarded to Cllr. James**)
8. P. Hunter TDC – confirmation regarding providing info. from electoral register
9. K. Miles – TDC – reply re. request to look at Draft Deed
10. M. D'Alesio – DCC – request re reinstatement of one light all night L'bridge Meadows
11. TDC – Part 3 of Local Plan – extension of consultation to 1 June 2013
12. Grant Thornton – Annual Return 2012/2013 (**with D. Vaughan, copy in audit file**)
12. Grant Thornton – extension on submission of Annual Return
13. Rural Services Newsletter (**circulated to Cllrs. with internet access**)
14. TDC – Gypsies and Travellers Event – 20th May
15. TDC – County elections – persons nominated
16. Rural Services Newsletter (**circulated to Cllrs. with internet access**)
17. D. Vaughan Accountants – draft and re. draft accounts (in e-mail file)

The Highlighted items were brought to Councillors' attention.

Correspondence Sent – 20th March – 16th April

All planning decisions taken sent to individual Officers.

1. Ken Miles TDC – letter requesting advice on draft Deed re. Hall

2. DALC – confirming membership and subscription to come straight from precept
3. M. d’Alesio – re. light at Littlebridge Meadows becoming all night lighting
4. DCC Highways – reporting potholes up to Borough Cross
5. DCC Highways – reporting potholes outside ‘Kildare’
6. DCC Highways – reporting pothole between Newacott Cross and Merrifield (Cllr. James complaint at last meeting)
7. P. Hunter TDC – requesting confirmation regarding providing info. from Electoral Register
8. K. Miles – chaser re. draft deed
9. M. D’Alesio – confirmation of request re item 3 above
10. Grant Thornton – request for extension on submission of Annual Return
11. D. Vaughan Accountants – various e-mails re. accounts (in e-mail file)

The Highlighted items were brought to Councillors’ attention.

942. CHAIRMAN’S REPORT

Cllr. James, again, raised his concerns regarding the future of the Methodist Chapel and a general discussion took place. He also reiterated his hopes that landowners, in the Bridgerule area, consider allowing rights of way on their land.

943. CLERK’S REPORT

The PC reminded Cllrs. that the Full Council Meeting in May is the Annual Council Meeting, and the Chairman and Deputy Chairman will be elected for the year 2013/2014. She pointed out the importance of Cllrs. attending this Meeting.

944. EXCHANGE OF INFORMATION

Cllr. McDougall informed the Meeting that the new owners of the Reservoir would like to attend a Council Meeting to speak to the Council.

Cllr. Giles informed the Meeting that the football semi-final between Bridgerule and Lifton would take place at 2.30 on Saturday.

Cllr. Abbott suggested that the open space at Southfields could be used for housing development. Cllr. James said he believed the terms agreed by the Council, when receiving the land from Sunnybanks, meant that the open space had to be used for recreational purposes only.

945. CLOSE

There being no further items of business the Chairman thanked all present for their attendance and declared the Meeting closed at 9.55 p.m.

Signature Date