



**Minutes of the Parish Council Meeting held on Wednesday, 16<sup>th</sup> July 2014 at 8.00 p.m. in Bridgerule Village Hall**

**Present:** Chairman: Cllr. K. James  
 Councillors: Cllrs. C. Seymour-Smith, P. Haydon, S. Cholwill, A. Johnston, G. Abbott, K. Elliott, J. McDougall and J. Medland

**In Attendance:** Parish Clerk  
 Rachel Perry  
 Members of the Public

Cllr. James welcomed Rachel Perry, who will take over as PC from 1<sup>st</sup> August.

**1203. APOLOGIES FOR ABSENCE**

PCSO Mark James and County Cllr. Parsons.

**1204. DECLARATION OF INTERESTS**

The Chairman requested that interests be declared as matters arose.

**1205. PUBLIC OPEN QUESTION TIME**

No questions were asked.

**1206. POLICE REPORT**

PCSO James had sent apologies. A report was not available.

**1207. COUNCIL MEETING MINUTES**

Cllr. James proposed the Minutes of the Full Council Meeting held on 18<sup>th</sup> June, 2014 be approved. Cllr. McDougall seconded the proposal which was carried. (Vote 8 For. 0 Against. 1 Abstention).

**1208. MATTERS ARISING**

Item 1196 – Road Surface Outside Short & Abbott – The PC confirmed that repair work had been carried out.

Item 1201 – Street light - The PC informed the Meeting that she had received a reply to her query regarding the Street Light, indicating that the light was mounted on an electricity pole, which has been replaced by Western Power Distribution and the 'lantern' is due to be replaced in due course (Item 8 correspondence received, Cllrs' with internet access had been forwarded the e-mail).

**1209. ACCOUNTS DUE FOR PAYMENT**

<b>BRIDGERULE PARISH COUNCIL - INVOICES PAID IN JULY 2014</b>						
<b>COUNCIL EXPENDITURE</b>						
Date	Pay To	Voucher	Gross	Net	VAT	Reason
16.07.14	Grant Thornton UK LLP	559	£120.00	£100.00	£20.00	Annual Return 2014
16.07.14	Cornish & Devon Post Ltd	560	£143.04	£119.20	£23.84	Ad. re PC vacancy
16.07.14	M. Fenner	561	£156.43	£156.43		Salary July
<b>TOTAL</b>			<b>£419.47</b>	<b>£375.63</b>	<b>£43.84</b>	
<b>Bank Accounts</b>						
<u>Current Account</u>				<u>Reserve Account</u>		

Balance at 30 May	£4,828.17	£6,023.26	Balance at 19th January 2014
		£0.56	Interest March 2014
	£4,828.17	£1,288.00	Transfer from current account
Transferred to Reserve A/C	£1,288.00		
	553	£78.00	
	556	£72.00	
	557	£156.23	
	558	£117.20	
<b>Balance at 30 June</b>	<b>£3,116.74</b>	<b>£7,311.82</b>	Balance at 19th June 2014
<b>Playing Field Project Bonus Saver Account</b>			
At 19 December 2013	£5,028.96		
Quarterly bonus March 2014	£9.92		
Interest March 2014	£0.50		
<b>Balance at 30 April 2014</b>	<b>£5,039.38</b>		

The PC highlighted the payment to Grant Thornton, explaining that because the Council's income had exceeded £10K (£10,193 see accounts 31<sup>st</sup> March 2014), along with other Councils, it is liable to pay an invoice to Grant Thornton re. the Annual Return.

Cllr. James proposed the accounts be approved for payment. Cllr. Medland seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions).

The PC informed the Meeting that Grant Thornton had signed off the Audit Return for 2013/2014. However, before doing so they had queried a couple of the entries. The PC had directed them to David Vaughan, (Davisons) who had prepared the Return, and he had confirmed that he understood what they will require for next year (as detailed in Section 3 of the Audit Return – External Auditor Certificate). Although the PC keeps cash book entries, David Vaughan had treated preparing the accounts by a different method.

**1210. TO DISCUSS ADOPTING THE STANDING ORDERS AS PRESCRIBED BY NALC, WITH A VIEW TO RATIFYING THE ADOPTION AT THE FULL COUNCIL MEETING IN AUGUST**

Copies of the Standing Orders had been circulated at the Meeting. It was agreed to defer this Item to the next Full Council Meeting on 20<sup>th</sup> August. This will enable Cllrs. to read through the Standing Orders circulated.

**1211. TO DISCUSS ADOPTING THE FINANCIAL REGULATIONS AS PRESCRIBED BY NALC, WITH A VIEW TO RATIFYING THE ADOPTION AT THE FULL COUNCIL MEETING IN AUGUST**

Copies of the Standing Orders had been circulated at the Meeting. It was agreed to defer this Item to the next Full Council Meeting on 20<sup>th</sup> August. This will enable Cllrs. to read through the Financial Regulations circulated.

**1212. To Discuss the North Devon & Torridge Local Plan Publication Draft 2014 – Bridgerule Section**

Copies of the relevant section of the Plan had been circulated to Cllrs. Cllr. James went through the document, highlighting the proposed development, affordable housing and TDC's view of social housing. He pointed out that the only way in which the Council could comment on the document was via a 'tick box' form. He confirmed that there would be no S106 money from the proposed development, but that he would speak to the land owner to suggest that a donation might be appropriate for the benefit of the community. After discussion, it was agreed that the plan would have to be accepted as presented.

**1213. PLANNING  
Applications**

1/0478/2014/FUL      Installation of a sand school  
Furze Farm  
Bridgerule

Interest: None  
Observations: After discussion, Cllr. James proposed that TDC be informed that Bridgerule Parish Council has no objections to the application. Cllr. Medland seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions)

1/0658/2014/FUL Alterations and Extensions  
Bridgerule Village Hall  
Bridgerule

Interest: Cllrs. McDougall, Cholwill and Seymour-Smith each declared a personal interest.  
Observations: After discussion, Cllr. James proposed that TDC be informed that Bridgerule Parish Council supports the application. Cllr. Medland seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions)

1/0604/2014/FUL Proposed Dwelling Amended Proposal to Permission –  
Plot 1 1/0626/2013/FUL  
Canal Rise  
Bridgerule

Interest: None.  
Observations: After discussion, Cllr. James proposed that TDC be informed that Bridgerule Parish Council has no objections to the application. Cllr. Medland seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions)

1/0682/2014/OUT Proposed new local need dwelling and holiday let at rear  
Linthan  
Bridgerule

Members of the Public gave various comments regarding the proposed application.

Interest: None  
Observations: After discussion, Cllr. James proposed that TDC be informed that Bridgerule Parish Council does not support the application and believes it does not comply with Planning Policy. Cllr. Medland seconded the proposal which was carried unanimously. (Vote 9 For. 0 Against. 0 Abstentions)

### **Refusals**

1/0422/2014/FUL Erection of two (semi-detached) dwellings  
Encot  
Bridgerule

### **1214. HIGHWAYS**

Cllr. Abbott reported that whilst cutting the grass verge, the small 'bridge' at Short & Abbott which goes over the 'ditch' had been badly damaged, with brickwork being strewn over the road; the bank had also collapsed. The PC will report this to DCC Highways.

Cllr. Medland reported that the sign at the top of 'Roly Poly', 'indicating unsuitable for vehicles' had disappeared after the recent work regarding the Pitworthy solar farm. The PC will report this.

Cllr. Medland also reported an overhanging hedge on the boundary of 'Robin Hill'. Cllr. McDougall will have a word with the property owner. The PC pointed out that DCC does not cut private hedges, unless they are deemed to cause an obstruction; if DCC then proceeded to do the cutting they would expect the landowner to pay the cost.

### **1215. PARISH HALL**

Cllr. Seymour-Smith informed the Meeting that work on the toilets should be completed next week; there will be a break in other work for Revel Week and the accounts for Bridgerule Village Hall Ltd. will shortly be available on the Charity Commission website.

The Post Office will be fitting a telephone line/broadband connection shortly and a post box will be situated in the wall at the front of the Hall. It is planned that the Post Office opening times will be Monday afternoons and Wednesday mornings.

**1216. TO RECEIVE CORRESPONDENCE**  
**Correspondence Received 18<sup>th</sup> June – 15<sup>th</sup> July**

1. DCC – residential care services review – **(circulated to Cllrs)**
2. DCC – Day Services review **(circulated to Cllrs)**
3. DCC – newsletter June **(circulated to Cllrs with internet access)**
4. Rural Services – weekly newsletter **(circulated to Cllrs with internet access)**
5. TDC – notification of consultations re. Local Plan/Community Infrastructure Levy Charge/Statement of Community Involvement **(circulated to Cllrs with internet access)**
6. Rural Services – spotlight on young people in rural areas **(circulated to Cllrs with internet access)**
7. Rural Services – weekly newsletter **(circulated to Cllrs with internet access)**
8. DCC – e-mailed confirmation that missing street light to be replaced **(circulated to Cllrs with internet access)**
9. DALC – July newsletter **(circulated to Cllrs with internet access)**
10. DCC – Residential Review – Decision **(circulated to Cllrs with internet access)**
11. Rural Housing Spotlight **(circulated to Cllrs with internet access)**
12. TDC – Press Release re. car service for cancer patients in North Devon **(circulated to Cllrs with internet access)**
13. Clerks & Councils Direct – quarterly magazine
14. TDC – Draft Local Plan – (computer disc) **(to be discussed at July Meeting)**
15. CAB – newsletter **(circulated to Cllrs)**
16. DCC Highways – road closure – Carnival **(sent to Cllrs. with internet access)**
17. CAB – quarterly newsletter **(sent to Cllrs. with internet access)**
18. Rural Services – weekly newsletter **(circulated to Cllrs with internet access)**

**Correspondence Sent - 18<sup>th</sup> June – 15<sup>th</sup> July**

1. Davisons – cheque re. prep. of accounts and audit return
2. NatWest – authorisation to transfer funds (agreed at June Mtg)
3. Mrs. Fenner – resignation as PC
4. DCC Street light – asking for info. re. removed light
5. Various – acknowledging receipt of cv's (in file)
6. R. Perry – letter of appointment

There were no highlighted items, as the majority of correspondence had already been circulated for Cllrs' information.

**1217. CHAIRMAN'S REPORT**

Cllr. James gave a brief update on a meeting he had attended regarding monies being received by Pancrasweek in relation to the Pitworthy solar farm site; he believes he may have negotiated a sum which could come to Bridgerule for disruption caused to the community. He will keep the Council updated regarding this. He also gave details of money that may be received by the three Parish Councils adjoining the Thorn Farm wind turbine site; Bridgerule is not adjacent.

Cllr. James informed the Meeting that he had been informed that exploratory work, regarding flooding, will be taking place during Revel Week, on the north side of the bridge, possibly involving the Chapel car park. He believes the PC will be receiving official documentation regarding this, and it was agreed that once she does, she will reply pointing out the village's annual event and asking if the work could be postponed.

**1218. CLERK'S REPORT**

The PC reported that Rachel Perry had been appointed as her replacement and would officially take over on 1<sup>st</sup> August. She has arranged to meet with Rachel to begin the handover process.

**1219. EXCHANGE OF INFORMATION**

Cllr. Medland informed the Meeting that a large amount of dog waste, in large plastic bags, is being deposited alongside the dog bin near Jewells Cross, due to the bin already being full. The PC will speak to Mike Crocker, TDC, regarding this.

**1220. CLOSE**

There being no further items of business the Chairman thanked all present for their attendance and declared the Meeting closed at 9.20 p.m.

Signature ..... Date .....