

Bridgerule Parish Council

Minutes of the Parish Council Meeting held on Wednesday, 15th June, 2011 at 8.00 p.m. in Bridgerule Village Hall

Present:

Chairman: Cllr. K. James

Councillors: Cllrs. K. Davey, J. Medland, C. Seymour-Smith, J. McDougall, P. Haydon, S. Sharp and G. Abbott

In Attendance: Parish Clerk

Mr. Clive Smale

Members of the Public

540. APOLOGIES FOR ABSENCE

Cllrs. Johnston and Giles had sent apologies.

541. DECLARATION OF INTERESTS

The Chairman requested that interests be declared as matters arose.

542. PUBLIC OPEN QUESTION TIME

There were no questions.

543. PARISH HALL – MR. CLIVE SMALE, SOLICITOR, IN ATTENDANCE

Cllr. James thanked Mr. Smale for attending the Meeting and gave a brief explanation of why he had been invited, in relation to various queries members of the Hall Committee had regarding legal aspects of the siting of a possible new village hall. Cllr. James gave the history of the land on which the present Hall is located. Mr. Ken Chilton asked various questions; could a new Hall be built anywhere on the land in question, restrictions on the use of the land, Land Registry details. Mr. Smale confirmed that the land is registered with the Land Registry in the name of Bridgerule Parish Council and nothing related to a new Hall would change that. Mr. Smale confirmed that the general management of a Hall is/would be in the hands of the Hall Committee, which is not registered in any form and has no formal Constitution. He felt it a good idea that the Management Committee be registered with the Charities Commission; he has investigated a new idea which the Commission is looking at implementing – a Charitable Incorporated Organisation (CIO) – which if it goes ahead would be ideal for the Bridgerule Hall Committee; being a registered charity can help with obtaining funding. Mr. Chilton said he felt that whatever decisions are taken things should be kept simple and not over complicated. Cllr. Seymour-Smith confirmed that he will be attending a meeting being held by the CCD which will encompass obtaining lottery funding, guidance on registering as a charity, etc. Mr. Smale had been provided with various, basic, queries (**attachment 1**) on a draft Lease and Trust Deed documents provided by Mr. Smale several years ago. He confirmed that the draft documents could still be used with a little 'tweaking'. Cllr. Seymour-Smith confirmed that the primary 'role' of the Village Hall would not change – it is for the benefit of the community of Bridgerule. Mr. Chilton raised queries regarding the implications of being a Trustee; would a Trustee be personally accountable for any financial failures of the Management Committee. Mr. Smale said that if there had been no negligence, no liability could be laid at the feet of a Trustee; however it would be hoped that such financial problems would not occur in the first place. A further short discussion took place around the possible CIO, limited liability, etc. Cllr. Seymour-Smith said that things were now much clearer. Cllr. James thanked Mr. Smale for attending. Mr. Smale and Mr. Chilton left the meeting.

544. POLICE REPORT

The Clerk said PCSO Harvey apologised for possible lateness. When she did arrive she reported that over the past 6 months; 1 x criminal damage, 1 x stolen fuel oil and 1 x damage to fuel cap. She was pleased to note that a resident in Littlebridge Meadows had contacted her to thank her for dealing with the problem of parked cars.

545. COUNCIL MEETING MINUTES

The Minutes of the Meeting held on 18th May, 2011 had previously been circulated. Cllr. James proposed the Minutes be approved. Cllr. Davey seconded the proposal which was carried. (Vote 8 For. 0 Against. 0 Abstentions).

546. MATTERS ARISING

There were no matters arising.

547. ACCOUNTS DUE FOR PAYMENT

The following accounts were presented for payment.

BRIDGERULE PARISH COUNCIL - INVOICES PAID						
IN JUNE 2011						
-	-	-	-	-	-	-
COUNCIL EXPENDITURE						
Date	Pay To	Voucher	Gross	Net	VAT	Reason
15.06.11	M. Fenner	443	£156.43	£156.43		Salary for May
15.06.11	Short and Abbott Ltd	444	£82.14	£68.45	£13.69	New gate for playing field
TOTAL			£238.57	£224.88	£13.69	
Bank Accounts						
<u>Current Account</u>			<u>Reserve Account</u>			
Balance at 19th April		4,812.63				£4,997.86
	441		156.43			0.49 Interest March 10
						£4,998.35 At 19th Jan. 11 £570.01 P. Plan
Balance at 19th May 2011			4,656.20			£4,428.34 Available to Council as Reserves

Cllr. James proposed the payment be approved. This was seconded by Cllr. Seymour-Smith and unanimously agreed. (Vote 8 For. 0 Against. 0 Abstentions).

548. TO AMEND THE NATWEST BANK MANDATE TO REFLECT THE REMOVAL OF MR. K. CHILTON AS A SIGNATORY AND THE ADDITION OF A NEW SIGNATORY

The Clerk explained that the Bank Mandate needed to be amended to remove Mr. Chilton from the signatories. Cllr. McDougall confirmed that he was prepared to become a signatory and duly signed the Bank Mandate, as did Cllr. James as Chairman and The Clerk as Responsible Financial Officer. The Clerk will take a copy and Cllr. McDougall will take the form into the Holsworthy branch of the NatWest, with his appropriate I.D.

549. TO RECEIVE AN UPDATE FROM CLLR. ABBOTT RE. PURCHASING LAND TO EXTEND THE PLAYING FIELD/FOOTBALL PITCH AND AN UPDATE FROM CLLR. JAMES RE. THE EXTENSION AND MANAGEMENT OF THE RIVER BANK WALK.

Cllr. Abbott reported that he will be having a meeting with Jenny Fish, TDC, re. extending, developing, etc. the Playing Field. Cllr. James confirmed that nothing, probably, will happen re. the river walk until Mr. Hale sells the land. Both Cllrs. will keep the Council updated as and when necessary.

550. TO DISCUSS A REQUEST FOR A GRANT FROM THE HOLSWORTHY FAMILY WORKSHOP RESOURCE CENTRE

This Item had been adjourned from the meeting held on 18th May to allow Cllr. Davey to investigate further. Cllr. Davey confirmed that it would be beneficial to give a grant to the Holsworthy Family Workshop Resource Centre as Bridgerule Primary School benefited from the Centre. Cllr. James proposed that Bridgerule Parish Council grant £50 to the Holsworthy Family Workshop Resource Centre. Cllr. Davey seconded the proposal which was carried unanimously. (Vote 8 For. 0 Against. 0 Abstentions).

551. PLANNING

The following applications were considered:

1/0453/2011/FUL Retrospective application for change of roof from hip to gable
Poppins
Jewells Cross
Bridgerule

Interest: *None declared*

Recommendation *Cllr. James proposed approval of the application. Cllr. Davey seconded the proposal which was carried unanimously. (Vote 8 For. 0 Against. 0 Abstentions)*

1/0368/2011/FUL Change from 40 touring pitches and 4 static caravans to 35 touring pitches and 8
Highfield House static caravans
Bridgerule, EX22 7EE

Interest: *None declared*

Recommendation *Cllr. James proposed approval of the application. Cllr. Davey seconded the proposal which was carried unanimously. (Vote 8 For. 0 Against. 0 Abstentions)*

1/0493/2011/FUL Conversion of building to live/work unit & associated works
Merrifield Holt
Bridgerule

Interest: *None declared*

Recommendation *Cllr. Medland proposed approval of the application. Cllr. McDougall seconded the proposal which was carried unanimously. (Vote 8 For. 0 Against. 0 Abstentions)*

Request for Observations

1/0035/2011/FULM Proposed solar voltaic park and associated buildings **Revised site**
Land at Bradford Manor Farm
Pyworthy

Cllr. James proposed that no observations were necessary. Cllr. Seymour-Smith seconded the proposal which was carried unanimously. (Vote 8 For. 0 Against. 0 Abstentions).

Cllr. James informed the Meeting about work Mr. Tim Martyn is carrying out on land he owns in Bridgerule. Cllr. James confirmed that no planning application has been received at TDC and he will keep an eye on this. Cllr. McDougall presented a report (**attachment 2**) he had prepared after a concerned parishioner (Mr. Rob Jones) had contacted him regarding the work being undertaken. Cllr. McDougall met Mr. Jones and Mr. Martyn at the site and Cllr. McDougall had then contacted DCC Highways. Cllr. McDougall will keep the Council updated as and when necessary.

552. HIGHWAYS

Cllr. James had spoken to DCC Highway's workers carrying out repairs in Bridgerule, regarding the pot hole near Merrifield. They said it was not on their list for repair. The Clerk will again contact DCC Highways.

553. EMERGENCY PLANNING

The Clerk referred Cllrs. to an e-mail received from County Cllr. Parsons re. snow gritters, etc. Cllr. Sharp explained that a course would have to be undertaken by any potential Snow Warden; the gritter would be gifted to Bridgerule Parish Council by Cllr. Parsons; the Council would be responsible for storage of the gritter and salt (which the Council would pay for); insurance would be down to the individual towing the equipment. Cllr. Sharp proposed that fund raising take place to pay for fuel used by the 4 x 4. The Clerk confirmed that the North Devon Journal is likely to do an article on this subject. Cllr. James proposed the Clerk be instructed to contact Cllr. Parsons to confirm that Bridgerule Parish Council would like to be gifted a Salt Gritter. Cllr. Sharp seconded the proposal which was carried unanimously. (Vote 8 For. 0 Against. 0 Abstentions).

554. TO RECEIVE CORRESPONDENCE
Correspondence Received 18th May – 15th June

1. DCC – monthly newsletter
2. Rural Services – on line newsletter
3. TDC – further boxing activity – **(poster in shop)**
4. TDC – potential funding re. football 12-21 years **(e-mailed to CSS/JG)**
5. Village Green – Summer Edition
6. K. Chilton – cutting of verges by DCC
7. CAB – process of getting grant
8. MCTi – Minutes of meeting 26th April
9. TDC – Parish Council Reps. on Standards Committee
10. Holsworthy Area Advisory Group – Agenda 13th June
11. TDC – External Overview & Scrutiny Cttee. Annual report
12. Cllr. Parsons – snow gritters etc. **to be included in Item 14 on Emergency Planning**

Highlighted items brought to Cllrs' attention

Item 6 – the Clerk read the e-mail out and it was agreed that it should be forwarded to DCC Highways.

Correspondence Sent 18th May – 15th June

1. P. Hunter TDC – informing of co-options
2. Wakeham Associates – accepting quotation for work re. survey Hall
3. P. Smale – PPW – invite to meeting 15th June
4. Audit Commission – Annual Return 2010/2011 – **(in file)**
5. Cllr. Sharp – cost of salt
6. CAB – process of applying for grant

Highlighted items brought to Cllrs' attention

555. CHAIRMAN'S REPORT

Cllr. James reported that the affordable houses are going up quickly and should be finished by February; the Holsworthy Community Property Trust is working with other authorities in relation to 100% mortgages.

556. CLERK'S REPORT

The Clerk informed the meeting that she would be away on the 20th July, the date diarised for the next Full Council Meeting. She asked if Cllrs. would like to cancel the meeting. Cllr. James proposed the scheduled meeting on 20th July be cancelled; the next Full Council Meeting to take place on 17th August. Cllr. McDougall seconded the proposal which was carried unanimously. (Vote 8 For. 0 Against. 0 Abstentions).

She informed the Meeting that the PAYE cheque will be due on 5th July and the payment of her salary cheque will also be due and she will therefore be requesting two signatories at that time.

557. EXCHANGE OF INFORMATION

Cllr. Sharp asked if the contract for grass cutting included the right hand side of the Hall (as you face it), as it needs doing. The Clerk will contact Mr. Barry Williams asking him to do this.

Cllr. McDougall informed the Meeting that he no longer receives (as part of his role as Neighbourhood Watch Co-ordinator) crime sheets and now has to rely on the community messaging service.

558. CLOSE

There being no further items of business the Chairman thanked all present for their attendance and declared the Meeting closed at 9.30 p.m.

Signature Date

