



Minutes of the Parish Council Meeting held on Wednesday, 15th May 2013 at 8.00 p.m. in The Methodist Chapel School Room

Present: Chairman: Cllr. K. James
Councillors: Cllrs. J. McDougall, G. Abbott, C. Seymour-Smith, Pat Haydon, K. Elliott and J. Medland

In Attendance: Parish Clerk

Members of the Public: Mr. & Mrs. M. Langley

946. TO ELECT THE CHAIRMAN FOR 2013/2014

Cllr. Medland proposed that Cllr. James be elected Chairman for the year 2013/2014. Cllr. Elliott seconded the proposal which was carried unanimously. (Vote 7 For. 0 Against. 0 Abstentions).

947. THE CHAIRMAN WILL READ AND SIGN THE PRESCRIBED 'DECLARATION OF ACCEPTANCE OF OFFICE'

Cllr. James duly read and signed the 'Declaration of Acceptance of Office.'

Cllr. James informed the Meeting that he had received the resignation, from the Council, of Cllr. Kelvin Davey. Cllr. James expressed his disappointment at this. The PC will inform Paula Hunter, the Electoral Officer at TDC, who will commence the process of finding a new Cllr.

948. TO ELECT THE DEPUTY CHAIRMAN FOR THE YEAR 2013/2014

Cllr. Seymour-Smith proposed that Cllr. Medland be elected as Deputy Chairman for the year 2013/2014. Cllr. Haydon seconded the proposal which was carried unanimously. (Vote 7 For. 0 Against. 0 Abstentions).

949. APOLOGIES FOR ABSENCE

Cllrs. Johnston and Giles had sent apologies.

950. DECLARATION OF INTERESTS

The Chairman requested that interests be declared as matters arose.

951. TO PRESENT TO MR. PETER HOCKING, SW WATER, QUESTIONS/PROBLEMS RAISED BY RESIDENTS OF BRIDGERULE IN RELATION TO SEWAGE

Mr. Hocking had e-mailed the PC indicating that after some thought he felt it more expedient if she could place any questions/problems in writing. He would then reply in writing, having been able to investigate any such questions. Mr. Hocking did indicate that he would like to attend a Meeting and the PC has sent him the scheduled dates of Full Council Meetings up to December 2013.

After discussion, the PC was instructed to write to Mr. Hocking with the following queries:

- a) What is the sewage capacity of the village?
- b) There are continual problems with flooding from the Bridge, extending beyond the houses backing on to the River Tamar. The problems have continued over a very long period.
- c) What work is currently being undertaken at the Bridge? May Gurney seem to be carrying out this work, which appears to involve pumping water away – where exactly is it going? The equipment has been on site for quite some time now, with warning signs strewn around the area, but few personnel on site. Could you clarify what is happening?

952. TO APPOINT REPRESENTATIVES TO THE FOLLOWING OUTSIDE BODIES; i. PLAYGROUND AND OPEN SPACES ii. FOOTBALL CLUB iii. BRIDGERULE VILLAGE HALL LTD.

Cllr. James proposed that Cllr. Abbott continue to be the Council's representative for the Playground and Open Spaces; Cllrs. Abbott and Giles be the representatives for the Football Club. Cllr. McDougall seconded the proposal which was carried unanimously. (Vote 7 For. 0 Against. 0 Abstentions).

After discussion, it was agreed that since both Cllrs. Seymour-Smith and McDougall are Directors/Trustees of Bridgerule Village Hall Ltd. (registered at Companies House and a registered charity) it was not necessary to appoint another Cllr. as a representative of the Council

953. PUBLIC OPEN QUESTION TIME

Mark and Beverley Langley introduced themselves as the new owners of the Reservoir. Mrs. Langley explained to the Meeting the plans they have for the Reservoir e.g. keeping the size and view much the same, conserving the environment as much as possible; the house being hidden from view. She circulated an information sheet (**Appendix 1** attached to these Minutes). Mrs. Langley confirmed to Cllr. James that they had received advice from TDC and that the Planning Department had been helpful. Cllr. James said he assumed the next stage would be a pre-planning application. Mrs. Langley confirmed that they would be commissioning an architect to take it to this stage.

Cllr. James thanked Mr. & Mrs. Langley for the information they had given and, in principle, believed the Council would be supportive. Mr. & Mrs. Langley left the Meeting.

954. POLICE REPORT

PCSP Bray was not in attendance and a report had not been received. Cllr. McDougall informed the Meeting that various garden ornaments (from two properties) had been removed/stolen. He also confirmed that Mr. Brian Beadle had become the Neighbourhood Watch Co-ordinator for Littlebridge Meadow.

955. COUNCIL MEETING MINUTES

Cllr. McDougall proposed the Minutes of the Full Council Meeting held on 17th April 2013 be approved. Cllr. James seconded the proposal which was carried. (Vote 5 For. 0 Against. 2 Abstentions). Cllr. James duly signed the Minutes.

956. MATTERS ARISING

Item 934 (913 and 904 previous meetings – TAP Fund – Cllr. James confirmed that this was being progressed.

Item 937 – Telegraph Pole – The PC had e-mailed Tony Curtis but has not received a response. She sent a chaser e-mail on 9th May, copying in Cllr. Parsons.

Item 941 – Correspondence Received – item 14 – Cllr. McDougall asked for details of this, he had missed it during the April Meeting. Cllr. James said it was an event organised by TDC primarily aimed at Parish Councils who have responsibility/involvement with gypsy and traveller issues. This event is due to take place on 20th May.

957. ACCOUNTS DUE FOR PAYMENT

The following accounts were presented for payment:

BRIDGERULE PARISH COUNCIL - INVOICES PAID IN MAY 2013							-
COUNCIL EXPENDITURE							-
Date	Pay To	Voucher	Gross	Net	VAT	Reason	
15.05.13	D. J. Vaughan Community First	514	£60.00	£50.00	£10.00	Prep. Accounts/Audit Return	
15.05.13	Trading	515	£339.11	£339.11		Insurance 2013/2014	
15.05.13	Cash	516	£30.58	£30.58		Petty Cash	
15.05.13	M. Fenner	517	£156.43	£156.43		Salary - May RoSPA Report - playground	
15.05.13	Playsafety Ltd	518	£78.00	£65.00	£13.00		
	TOTAL		£664.12	£641.12	£23.00		
Bank Accounts							
<u>Current Account</u>				<u>Reserve Account</u>			
Balance at 26th March		£275.93		£7,358.79		at 19th March 2013	
Transfer from				0.67		Interest March	

Reserve a/c re. bus shelter materials	£400.00		
		£675.93	£7,359.46
April	1st Precept instalment minus DALC subscription	£3,792.68	£400.00 Transfer to Current/ac
Balance at 19th April		£4,468.61	£6,959.46 Balance at 19th April
-		<u>Playing Field Project Bonus Saver Account</u>	
		Balance 31 October 2012	£2,007.72
		quarterly bonus	£4.02
		Balance at 30 April 2013	£2,011.74

Cllr. James proposed the accounts be approved for payment. Cllr. Medland seconded the proposal which was carried unanimously. (Vote 7 For. 0 Against. 0 Abstentions).

958. TO RECEIVE THE INTERNAL ACCOUNTS, THE ANNUAL AUDIT RETURN AND THE ANNUAL GOVERNANCE STATEMENT DETAILED IN THE ANNUAL RETURN FOR THE FINANCIAL YEAR 2012/2013, PREPARED BY DAVID VAUGHAN ACCOUNTANTS, IN CONJUNCTION WITH THE PARISH COUNCIL'S RESPONSIBLE FINANCIAL OFFICER

Councillors had been provided with a draft copy of the accounts at the April Meeting, and a copy of the Annual Return/Governance Statement prior to the Meeting. The PC informed the Meeting that Lesley Smith, DALC, had confirmed that it was not necessary to adjourn this item for another month. Cllr. James proposed the Internal Accounts for the year ended 31st March 2013 be approved and signed. Cllr. McDougall seconded the proposal which was carried unanimously. (Vote 7 For. 0 Against. 0 Abstentions). Cllr. James, Chairman, and the RFO duly signed the accounts.

Cllr. McDougall asked the RFO why there was a difference between the figure (for 2013) in boxes 7 and 8 on the Annual Return. The RFO explained that the difference of £50 was a creditor (DJ Vaughan Accountants) at 31st March 2013. She had detailed this in her letter to Grant Thornton (external auditors), along with the explanation of the variance in box 3. The variance of £2,008 was in relation to donations received (£2,000) and bank interest received (£8) in respect of the Council's Playing Field Project (a bonus saver account opened with NatWest specifically for this Project). Cllr. James proposed that the Annual Audit Return and Annual Governance Statement for the year ended 31st March 2013 be approved and signed. Cllr. McDougall seconded the proposal which was carried unanimously. (Vote 7 For. 0 Against. 0 Abstentions). Cllr. James, Chairman, and the RFO duly signed the Annual Audit Return.

959. TO DISCUSS THE REPLACEMENT OF THE RUBBISH BIN IN THE PLAYGROUND ADJACENT TO THE VILLAGE HALL

Mr. Barry Williams, who looks after the grass cutting and rubbish disposal at the playground for the Council, had written to the PC indicating the rubbish bin was broken. The PC informed the Meeting that since receipt of Mr. Williams' letter, she had received the RoSPA Report (which would be discussed more fully under Item 18 of the Agenda). This indicated that there was no problem with the bin. It was agreed that this would be investigated, along with items requiring attention highlighted in the RoSPA Report.

960. TO RECEIVE AND SIGN THE DEED OF TRUST BETWEEN BRIDGERULE PARISH COUNCIL AND BRIDGERULE VILLAGE HALL LTD.

The PC informed the Meeting that Mr. Clive Smale, Solicitor, had provided two original documents of the Deed of Trust, with the requested amendment to point 2.2, as requested by the Council. After a short discussion, Cllr. James proposed that the Declaration of Trust, prepared by Mr. Clive Smale, Solicitor, be accepted and signed by two signatories of Bridgerule Parish Council and two signatories of Bridgerule Village Hall Ltd. Cllr. Abbott seconded the proposal which was carried unanimously. (Vote 7 For. 0 Against. 0 Abstentions). The PC informed the Meeting that Mr. Chris Hutchings and Mrs. Sheila

Cholwill would sign the Deed on behalf of the Limited Company, and she would be taking the documents, to the individuals, for signature and witnessing. The Deed would then be lodged with Peter Peter and Wright, Solicitors, for safekeeping. Cllrs. James and Medland duly signed the document on behalf of Bridgerule Parish Council and the PC witnessed the signatures.

**961. PLANNING
Applications**

1/0357/2013/AGR Proposed agricultural shed for livestock, implements and storage
Tackbeare Farm and hay/stray
Marhamchurch
Bridgerule

The PC informed the Meeting that this application had already been approved by TDC. On querying why the decision had been taken without the input of Bridgerule Parish Council, she had been informed by the Planning Officer that agricultural applications did not require the input of the local council. They are merely sent for information.

The Local Plan in relation to Bridgerule had been deferred from the April Meeting. Cllrs. had been requested to put together their own individual observations and suggestions. Cllr. James had previously given (April Meeting) detailed information of what is required and went over this again. After an in-depth discussion it was agreed that the PC be instructed to write to Mrs. Burgess and Mr. Rowland at TDC with the following:

SHA/BRI/2 and SHA/BRI/3 – The Council, in principle, agrees that these sites should be used as development in line with current policy.

The additional site as detailed in Mr. Rowland's e-mail dated 3rd April, which borders the houses 'East Park' and 'Elm Cottage', down to the telephone exchange – The Council does not feel it appropriate that this land be included for development.

The Council would approve the expansion of the industrial site at Merrifield to include industrial units and work/live units. This would provide much needed employment in the area.

The Council would point out that it has the intention of extending the playing field area to provide further sports facilities and a sports hall for joint use by residents and the School.

The Council strongly believes that to develop the two sites above, (BRI 1/2 and 3), would provide much needed affordable housing and help younger people remain within the area.

962. HIGHWAYS

The PC was asked to report numerous potholes on the road from Jewells Cross to Littlebridge Meadows, the road from Widemouth Bay to Bevill's Hill and Furze Cross to Dux Cross.

963. PARISH HALL

Cllr. Seymour-Smith informed the Meeting that work had started on insulation, with work on the suspended ceiling scheduled for next week. The grant application had got through to the second stage, which was good news.

The PC gave details of items highlighted by the RoSPA Report which need attention. Although not deemed 'high risk', they are items that should be attended to. To this end, the PC passed a copy of the Report (she had highlighted the items in question) to Cllr. James who, with Cllr. Abbott, will investigate. This investigation will also include the rubbish bin (see Item 959 above).

**964. TO RECEIVE CORRESPONDENCE
Correspondence Received 17th April – 14th May**

1. Community First – Insurance 2013/2014 (**paperwork in file**)
2. **B. Williams – various**
3. Rural Services weekly newsletter – (**circulated to Cllrs. with internet access**)
4. TDC – Hls. Area Advisory Group – Mtg. 29th April 7.00 p.m. (**Cllrs. informed**)
5. **S. Cholwill – agreement to the use of Chapel School Room for Council Mtgs.**
6. TDC – No Tree Officer at TDC

7. Rural Services weekly newsletter – (circulated to Cllrs. with internet access)
8. K. Chilton (sent to all Cllrs) – village recognition – S. Cholwill
9. TDC Local plan – response checklist (circulated to all Cllrs)
10. MCTi – Minutes of 9th April Meeting
11. P. Hocking SW Water – cancelling attending mtg./request for problems in writing
12. Holsworthy Museum – Holsworthy Union 'Remembrance 1914-1918'
13. Rural Services weekly newsletter – (circulated to Cllrs. with internet access)

The Highlighted items were brought to Councillors' attention.

Item 2 – The PC informed the Meeting of the 3 subjects brought to the Council's attention. The PC had written to Mr. Simon Phillips, DCC Highways, regarding Mr. Williams' concern about the speed of traffic coming down the hill from Elm Park to Short & Abbott. Mr. Williams asked whether a 'cautionary' sign could be erected at the top of the hill. Mr. Phillips had replied that this would not be possible, since his investigations show that because of the lack of incidents at this location, it would not be classified as high priority for funding. However, it would be monitored.

The rubbish bin is being investigated (see Item 963 above). The PC will inform Mr. Williams of the above.

The PC had authorised Mr. Williams to remove the remaining framework of the vandalised seat on the football pitch. She had informed Mr. Williams that a replacement has been bought and Cllrs. Abbott and Giles will be erecting it when the weather permits.

Item 8 – the PC was asked to inform Mr. Chilton that his suggestion had been noted.

Correspondence Sent – 17th April – 14th May

1. Natwest – authorisation to transfer £400 from Reserve to Current Account
2. C. Smale – asking to proceed with Deed of Trust
3. S. Cholwill – requesting confirmation of use of School Room, Methodist Chapel for Council Meetings
4. B. Williams – reply to various queries raised by Mr. Williams
5. S. Phillips, DCC – query re. B. Williams – sign at Churchtown Hill
6. SW Water – re. Parish Mtg. and queries re. sewage
7. C. Smale – request to send invoice to B'rule Village Hall Ltd. re. Deed
8. R. Haste TDC – rubbish bin – playground
9. All Cllrs. – requesting info. re. sewage problems
10. P. Hocking – confirming dates of Council mtgs.
11. T. Curtis/S. Phillips – chasers re. telegraph pole and possible warning sign at Churchtown Hill (filed on computer)
12. Cllr. S-Smith – Notice of Electors' rights re. viewing of accounts for putting on website (copy in file)

The Highlighted items were brought to Councillors' attention.

965. CHAIRMAN'S REPORT

Cllr. James informed the Meeting that the Leader of TDC would be elected (for 2013/2014) at the Annual Meeting of TDC on 20th May.

966. CLERK'S REPORT

The PC had nothing to report.

967. EXCHANGE OF INFORMATION

Cllr. Medland asked if notification of any road closure (Burnards House to Holsworthy Golf Club) had been received. The PC confirmed that no such notification had been received and she would contact DCC Highways about this. She will let Cllrs. know of any closure.

968. CLOSE

There being no further items of business the Chairman thanked all present for their attendance and declared the Meeting closed at 10.00 p.m.

Signature Date